

RGA # Required before Processing / Shipping	
RGA #	
Date Issued	
Date Shipped	
Nr. Attachments	

Return Goods Authorization (RGA) Request Form

Customer Information	
Customer Name	
Contact Name	
Shipping Address	
Phone	
Email	

Product Information					
QTY	PR Code	Description	Problem	PO #	Invoice #
NOTES:					

Returns must be shipped to: Distripet NZ Ltd. - PO BOX 37107 – Halswell, Christchurch 8245 – New Zealand

Place this form in the box with the returned item(s). Keep a copy for reference. Clearly mark the RGA number on the outside of the box(es). All returns are subject to inspection upon receipt. Any returned item must be packed with care to prevent shipping damage.

YOUR RETURN GOODS AUTHORIZATION NUMBER MUST BE CLEARLY MARKED ON THE OUTSIDE OF THE BOX